

**HOUSING AUTHORITY OF NEWPORT
BOARD OF COMMISSIONERS
SPECIAL CALL MEETING MINUTES
MARCH 1, 2023**

The **Special Call meeting for Review and Approval of the Operating Budget for 2023 and the Section 8 Management Assessment Program (SEMAP) Certification for Fiscal Year Ending 12/31/2022** was called on March 1, 2023 at 5:00 p.m. with the following members present, Richard Buechel Jr., Joseph Mumper and Carolyn Duff and Mayor Thomas L. Guidugli, Jr. Thomas L. Guidugli Sr., Executive Director, Tracie Joyner, Deputy Directory, Ron Rawe, Finance Director and Gina Schneider; were also present.

Richard Buechel Jr., called the meeting to order and took attendance; noting that the Michael Chalk and Thomas Fisher, Attorney were absent.

SPECIAL CALL ACTION ITEMS:

Resolution 2023-03 – To Approve the Operating Budget for 2023.

Ron Rawe explained that this is an annual requirement for HUD and requires a Board Resolution when submitted. The due dates change from year to year and this one happen to fall in between regularly scheduled board meetings.

The following action was taken:

MOTION: Carolyn Duff made a motion to adopt **Resolution 2023-03** and Joseph Mumper seconded the motion.

AYES: Richard Buechel Jr., Carolyn Duff, Joseph Mumper and Mayor Thomas L. Guidugli Jr.

NAYES: None. Motion carried.

Resolution 2023-04 – To Approve the Section 8 Management Assessment Program (SEMAP) Certification for Fiscal Year Ending 12/31/2022

This is a HUD required self assessment that we need to submit annually. Based on the audit we met all the requirements for High Performer but due to the leasing numbers, we may not. The limited amount of Section 8 units in our area (Newport, Bellevue and Fort Thomas) has hindered the leasing numbers.

The following action was taken:

MOTION: Joseph Mumper made a motion to adopt **Resolution 2023-04** and Carolyn Duff seconded the motion.

AYES: Richard Buechel Jr., Carolyn Duff, Joseph Mumper and Mayor Thomas L. Guidugli Jr.

NAYES: None. Motion carried.

Adjourn

There being no further business before the Board the following action was taken:

The following action was taken:

MOTION: Carolyn Duff made a motion to adjourn the **HAN Special Call Meeting** and Joseph Mumper seconded the motion.

AYES: Richard Buechel Jr., Carolyn Duff, Joseph Mumper and Mayor Thomas L. Guidugli Jr.

NAYES: None. Motion carried.

The Board adjourned at approximately 5:10pm.

These minutes are duly adopted on this 13th day of March 2023.

Michael Chalk, Chairperson

Thomas L. Guidugli Sr., Executive Director