

**HOUSING AUTHORITY OF NEWPORT  
BOARD OF COMMISSIONERS  
MEETING MINUTES  
SEPTEMBER 19, 2022**

The **Public Hearing for a Resolution to Approve the Annual Plan for Fiscal Year Beginning January 1, 2023 and The Capital Fund Five Year Plan** was called on September 19, 2022 at 5:00 p.m. with the following members present, Michael Chalk, Richard Buechel Jr., Joseph Mumper and Carolyn Duff. Thomas L. Guidugli Sr., Executive Director, Tracie Joyner, Deputy Directory, Thomas Fisher, Attorney, and Gina Schneider; were also present.

Michael Chalk called the meeting to order and took attendance; noting that the Mayor Thomas L. Guidugli, Jr. was absent.

**PUBLIC HEARING:**

*The Annual Plan and Capital Fund Five Year Plan were available for review and public comment between August 5, 2022 and September 18, 2022. They were available at the central office located at 30 East 8<sup>th</sup> Street, 2<sup>nd</sup> Floor, on our website and at the following site offices: (Highland Village, 515 Main Avenue, Highland Heights and Grand Towers, 1359 Grand Avenue, Newport, KY). The notice of availability was also posted via Legal Notice through the Campbell County Recorder.*

*A Resident Advisory Board meeting was held on Wednesday, August 31, 2022 for any resident comments to either the Annual Plan or the Capital Fund Five Year Plan. No residents attended.*

*A resident from Grand Towers attended the Public Hearing with questions regarding the closing of Victoria Square and Neighborhood Foundations plans to help residents currently on our Section 8 Housing Program. Michael Chalk explained that we were leased up at 99%, however anyone at Victoria Square would be given priority on all of our lists. Various social service groups have set up a meeting with Victoria Square residents to assist them in finding replacement housing and there will be another meeting planned for this month.*

*Thomas L. Guidugli, Sr. did follow up with information on projects that we were working on including affordable homeownership units and multi-unit rentals.*

After no further comments from the Public or the Board, the following action was taken:

**Resolution 2022-13 – To Approve the Annual Plan for Fiscal Year Beginning  
January 1, 2023 and the Capital Fund Five Year Plan**

**MOTION:** Richard Buechel Jr. made a motion to adopt **Resolution 2022-13** and Carolyn Duff seconded the motion.

**AYES:** Michael Chalk, Richard Buechel Jr., Mayor Thomas L. Guidugli Jr., and Carolyn Duff.

**NAYES:** None. Motion carried.

**For Discussion: Resolution 2022-14 – To Approve an Amendment to the Employment Contract for Thomas L. Guidugli, Sr., Executive Director**

*Thomas Fisher asked for a motion to go into Executive Session.*

*At 5:13 p.m. The Housing Authority of Newport Board Meeting was Temporarily Adjourned to go into Executive Session under KRS 61.810 to discuss personnel matters.*

*Gina Schneider, Tracie Joyner and Thomas L. Guidugli, Sr., left the meeting at this time.*

The following action was taken:

**MOTION:** Richard Buechel Jr., made a motion to temporarily adjourn the HAN Board Meeting and Joseph Mumper, seconded the motion.

**AYES:** Michael Chalk, Richard Buechel Jr., Joseph Mumper and Carolyn Duff.

**NAYES:** None. Motion carried.

*Executive Session ended at 5:20.*

*The board agreed to a salary increase for Thomas L. Guidugli, Executive Director, to match the increase given to the staff effective July 1, 2022.*

**Resolution 2022-14 – To Approve an Amendment to the Employment Contract for Thomas L. Guidugli, Sr., Executive Director**

**MOTION:** Richard Buechel Jr. made a motion to adopt **Resolution 2022-14** and Carolyn Duff seconded the motion.

**AYES:** Michael Chalk, Richard Buechel Jr., Joseph Mumper and Carolyn Duff.

**NAYES:** None. Motion carried.

**Adjourn**

There being no further business before the Board the following action was taken:

The following action was taken:

**MOTION:** Richard Buechel Jr., made a motion to adjourn the HAN Board Meeting and Carolyn Duff, seconded the motion.

**AYES:** Michael Chalk, Richard Buechel Jr., Mayor Thomas L. Guidugli Jr., and Carolyn Duff.

**NAYES:** None. Motion carried.

**The Board adjourned at approximately 5:21pm.**

These minutes are duly adopted on this 14th day of November, 2022.

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Michael Chalk, Chairperson

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Thomas L. Guidugli Sr., Executive Director

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